



Job Role and Description of Duties

Overview

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| Job Title: | Maintenance Operative |
| Grade: | 1 |
| Basic Hours: | 25 hours per week subject to seasonal flexibility which may increase this up to 37 hours per week |
| Starting Pay: | £8.62ph |

Job Role

Job Purpose

The job role is primarily (but not exclusively) dedicated to carrying out the cleaning and maintenance of gutter systems, washing fascias, soffits and conservatories etc, and using high pressure jet washing equipment to clean paved surfaces. The role also includes application of sealants and protective coatings to surfaces. Work will be carried out mainly at domestic residential properties but also around commercial premises.

Key Duties and Responsibilities

- Gutter clearing and maintenance of rainwater systems using ground based vacuum and pole system
- Gutter repairs and replacement of joints working from ladders up to second storey height
- Operating high pressure washing equipment to clean paved and tarmac surfaces and decking
- Application of chemical sealants to block paving and natural stone
- Cleaning of conservatories using water-fed pole system and, when necessary, conservatory roof access platform
- Cleaning of uPVC fascias, soffits, and gutter channels etc using ground based water-fed pole system
- Ensuring surrounding properties and areas are either protected during work, or cleaned afterwards.
- Ensuring all equipment is used correctly and carefully, and that equipment is secured when not in use.
- Clean and maintain tools and equipment after use.
- Ensure safe working practices are adhered to, and that appropriate safety equipment is utilised especially when working at height etc.
- Keep accurate records of work carried out and customer sign-offs are obtained.

The Candidate

Any candidate applying for this role must possess the following attributes:

- Excellent practical skills.
- Knowledge of general building maintenance.
- Well presented and friendly customer focused approach.
- Good attention to detail and take pride in their work to meet the company and customer's expected high standards.
- Awareness of safe working practices.
- Full clean driving license for at least 3 years.

The candidate must also be capable of the following:

- Able and confident to work at heights of around 5-7m (second storey) safely and competently using ladders and appropriate safety equipment.
- Be proficient in use of hand and power tools.
- Be able to accurately identify problems and resolve or escalate where appropriate
- Be physically fit and able to climb ladders, lift and move equipment, access awkward and restricted spaces – this is likely to involve occasional kneeling, bending and twisting.
- Able to manage their own time and supervise their own work.
- Able to follow written instructions and job sheets accurately
- Able to keep accurate written records and attain customer sign-offs

Experience

Candidates applying for this role will ideally have some formal relevant experience within a property maintenance role although it is not necessarily essential to have worked within the trades. Brief examples of your experience working on the general maintenance of property and understanding of safe working practices will be required.

Working Hours

The role is initially contracted for 25 hours per week with potential to increase up to 37 hours per week when demand is high, generally through the spring and summer months. These flexible working patterns will be discussed further at interview.

The working week is Monday to Friday.

How to Apply

If you wish to apply for this role, please send a brief summary of your suitability, including a CV, to contact@worksurehandyman.co.uk .